

Minutes of TxSWANA Board Meeting
January 14, 2004
Offices of Lloyd Gosselink, Austin, Texas

Attended: Ward, Kemler, Ross, Nix, Ayala, Gosselink, Haney, Pistole, Smith; Hindman by phone
Late arrivals: Acosta, Alexander, Banks, Rice

Absent: Huber

Guests: David Ivory & Yolie Gracia (Brownsville), Donna Pirkle & Laura Lavalle (Lloyd Gosselink)

I. Call to Order: 10:10 a.m. (by D. Ward).

II. Approval of Minutes (Nix)

Minutes emailed by Nix prior to this meeting; additional copies at meeting also. Motion to approve with correction to item IV(b) – that Pistole seconded the motion to nominate Huber to director position. - approved.

(Motion – Pistole, Hindman 2nd)

III. Financial Report (Ross)

Ross had emailed a report to the Board earlier in the week, and presented Board with that report and updates in a set of folders at meeting. Board discusses “Notes & Questions” document prepared by Ross. Dues income of \$7,717.71 was received from National; additional like amount expected in coming months. Action items resulting from discussion:

- Rice to provide Board a report on newsletter financials for past two years
- Kemler to provide Board with copies of previous two years tax statements
- Board okays Ross to use up to \$1000 for preparing tax return(s).

Motion to accept Financial Report (moved Nix, Gosselink 2nd) - approved.

IV. Budget Follow Up (Ward)

Board reviews revised budget presented by Ross and offers further revisions. Ross notes changes and will bring final version to Board at next meeting.

Motion to approve final revised version of budget (moved Nix, Smith 2nd) – approved.

V. Chapter Business (Ward)

a) 2004 TxSWANA Annual Conference - Brownsville

David Ivory and Yolie Gracia provide Board budget statement and pre-final version of conference registration packet. Board discusses keynote speakers (Gosselink to solicit Soward from TCEQ; Nix to seek EPA Region 6 Administrator). Board questions \$45,500 in exhibitor / sponsorships – what is committed amount? Ivory to email all Board with updated sponsorship list and indicate where he needs Board assistance.

Awards: Kemler nominates Nancy Nevil for Ken Smith Award; Haney 2nds. Board discussion and vote to approve. Also, Board agrees to a one-time posthumous award for Ken Pratt. Nix to coordinate with Conference Committee on this.

b) TxSWANA 2004 Road-E-O (Smith)

Smith has reserved the Wichita Falls Convention Center; has some key sponsorships arranged; has landfill competition area designated. He plans to have tickler postcard ready for Board review by next meeting. On the 2003 Road-e-o in Denton, Kemler provides the Board a financial recap, showing a net of \$1,584.11.

c,d) **2005 TxSWANA Annual Conference - Dallas.** Discussion postponed until a conference call between Board and National can be completed - put on February Board meeting for action.

e) **Landfill Symposium – Golf Tournament (Pistole)**

Pistole has arranged the Golf Tournament to be played at the Quarry in San Antonio on March 22. Fee is \$95/player; expects to net \$1,500 for Chapter. He asks for Board to direct any lunch sponsor or potential hole sponsors to him (Ward will assist.).

f) **2004-05 Slate of Officers (Ward)**

Ward presents the attached slate of nominated officers from the Nominating Committee. Discussion ensues:

- Ross announces that he resigns as of completion of this year. Buck Buchanan will represent Houston on the Board. Ross dissatisfied with the Nominating Committee's and Board's apparent reservation of full confidence in his work; points to lack of previous financial records as primary reason for his delays in reporting.
- Jeff Kaplan is with Corpus Christi; has support of city and good background in MSW.
- Jim Smith – agreed to serve on Board again.

Motion to approve nominated slate (motion by Nix, Acosta 2nd) - approved.

Notes - Ross absent for vote; Banks and Alexander vote against motion.

g) **Professional Services (Ward)**

Ward opens topic of Board's use of professional services, particularly legal and technical – and how these services should be solicited. Discussion leads to intent to use a single legal firm for both lobbying work and legislative issues, and to encourage input from others, provided it is supportive and not detrimental to Board's interests.

Motion to continue to use Lloyd Gosselink in this capacity for remainder of current and upcoming year (moved Kemler; Haney 2nd) - approved.

Note - Gosselink absent for this discussion and vote.

h) **TxSWANA Annual Safety Award (Nix)**

Notices of the award opportunity were mailed out, as scheduled, in December. Award to be made at state conference.

i) **Legislative Report - (Gosselink)**

- 1) WTE projects – see information forwarded by Gosselink prior to meeting.
- 2) Leachate to POTW? - TCEQ Region 12 asked for rulemaking as to whether leachate is haz waste.
- 3) Rule re-writing - Wheatley asking for input on streamlining 30TAC330.
- 4) Permit Limits - Gosselink discussed Ruffino Road transfer station and related controversy. This may require formal comments and/or Board meeting with TCEQ.
- 5) Recycling - City of Houston requests TxSWANA Board support letter regarding their request for rulemaking on about recycling at their transfer stations. Board seeks further information.
- 6) TCEQ State Audit Report - issued December 2003; bashes TCEQ on lax collections of fines, poor use of SEP program, and timeliness in enforcement actions.
- 7) Diesel tax refund - As of 01-01-04, entities cannot get tax refund/rebate for equipment using PTO - includes most garbage collection & disposal vehicles. Board to check with members to see if this is a big deal for them or not. (Also affects concrete industry.)
- 8) Interim Charges for Legislature - No charges are out yet. Sledge to report when there is news.
- 9) Tessman Road case - BFI filed for re-hearing with Supreme Court; wants *amicus* brief again from TxSWANA. Board agrees to support same issues as previously, provided that:

- a. SOP check of \$30,000 is deposited before brief is filed
- b. TxSWANA doesn't fund the work. (Denton agreed to do so.)
- c. Legislative committee reviews support letter prior to filing.

Motion for Ward to sign support letter provided all conditions above met (moved by Haney, Alexander 2nd) - approved.

10) Air issue - Laura Lavallo gives update and reports that stakeholder meeting is planned for Feb 4 (or so) on standard air permit and PBR's affecting solid waste facilities.

11) TERP - TCEQ now accepting applications –through March 12.

j) IB Report - (Kemler)

International Road-e-o site – Denton accepted as host for Aug 2004 – Ward to be head judge.

VI. Committee Reports

- a) Membership Committee – (Kemler) See handout. Texas is at 373 members.
- b) Newsletter Committee – (Rice) Jan. newsletter is out ! April is next issue date; March 26 is deadline. Rice will report on newsletter financials next meeting.
- c) Scholarship Committee – (Hindman) He has applications available and will so note in next newsletter; he's pleased with Board decision to up budget to \$5,000.

VII. Other Business

Gosselink notes concern over budget for air issues - the current work has exceeded budget by \$2,000. If Matt Stuts goes to stakeholders meeting, this will help control costs, but it would be reasonable to include him in Brownsville conference. Board concurs.

Motion to increase budget for legislative air issues to \$5,000 – (motion Nix, Smith 2nd) - approved.

Pete Pistole and Don Ward each announce their intent to resign, effective the completion of their current term. Both find that their work obligations won't permit them ample time to serve the Board's needs adequately.

Smith requests that the Board discuss requirements for MSW licensing next meeting.

VIII. Next meeting: February 25, 2004 at the Dallas Love Field Conference Center; Nix will host.

IX. Adjourn (4:45 pm)

OFFICERS

Don Ward, President
 Vance Kemler, Vice President
 Charles R. Ross, Treasurer
 Mary Nix, Secretary
 Lonnie R. Banks, Past President

DIRECTORS

Emma Acosta
 Ben Alexander
 Carlos C. Ayala
 Paul Gosselink
 Brenda Haney
 Bill Hindman
 Rebecca Huber
 Pete Pistole
 Michael Rice
 Ron Smith

TXSWANA Board Meeting
February 25, 2004
Dallas Love Field Conference Center, Dallas, TX

Attending: Vance Kemler (presiding), Charles Ross, Mary Nix, Lonnie Banks, Paul Gosselink, Brenda Haney, Bill Hindman, Mike Rice, Ron Smith, (Carlos Ayala by phone for part of meeting)

Absent: Don Ward, Rebecca Huber, Emma Acosta, Pete Pistole, Ben Alexander

Guests: Adam Jochelson (Dallas), David Ivory (Brownsville), Nancy Nevil (Plano, SWANA), Matt Stutz (Weaver Boos Gordon), two McNeilus representatives

I. Call to Order - Vance Kemler (10:20 am)

II. Approval of Minutes - Mary Nix

Minutes emailed by Nix prior to this meeting; additional copies at meeting also. Ross asked that corrections be read; noted that he did not say he would resign but had been omitted from slate of officers submitted by Nominating Committee. Hindman noted some minor changes, that had been made by Nix prior to meeting; Haney said that Rebecca Fink had been present as a guest. Motion to approve with corrections noted - approved.

(Motion – Gosselink, Hindman 2nd)

III. Financial Report - Charles Ross

Charles Ross presents documents (emailed earlier) and discusses details. He noted that the checking account balance is \$18,184.54; savings balance is \$7,039.40, and reserves total \$20,000.00. Ross submitted revised budget as discussed by Board at previous meeting. Ross notes that although budget shows newsletter to break even, historical data shows it would fall short of that. Board will consider this in developing FY04-05 budget.

Ross expresses concern about 2004 conference financials, suggesting that it is unlikely to make a net \$29k and perhaps the projection should be reduced; he adds that his experience indicates the tours and golf tournament may come up short.

Other: Ross recommends that the two annual reports to SWANA be completed and sent; Kemler agrees to see that both are done. Ross requests 2003 Road-e-o financial report from Kemler; Kemler agrees to send same to Board shortly.

Motion: Nix, with Gosselink 2nd - to accept the Financial Report as submitted. Vote approves.

IV. Chapter Business

a. 2004 Annual Conference - David Ivory

David provides handouts of current financials; Board accepts sponsorship assignment. Board agrees to comp travel costs as needed for TCEQ presenters (Soward, Carmichael).

Re: call of vote at annual conference: Lonnie Banks questions the timing of the officer slate mailout. Michael Rice responds that mailout went out after newsletter, rather than with it – on or around February 2.

b. 2004 TxSWANA Road-e-o - Ron Smith

Smith has preparations well underway; will send tickler in mail in upcoming weeks. Smith will provide budget to Board for next meeting.

c/d. 2005 Annual Conference - Lonnie Banks

Following conference call, Banks, Nancy Nevil, and Mary Nix concur that TxSWANA should strongly support the 2005 WasteCon in Austin, and omit holding the 2005 state conference. Nevil reports that, through WasteCon, TxSWANA should net \$7,000 as base revenue, potentially \$13,000 of sponsor revenue, and an estimated \$10-\$20,000 with the golf tournament. Nevil agrees to be TxSWANA's chair for WasteCon and will seek support from Board.

Board considers potential loss of funding from lack of 2005 conference, and competition for sponsor funds by having WasteCon (Sep 25-29, 2005) and 2006 conference only six months apart - may want to change date of TxSWANA conference.

Motion: Banks, R. Smith 2nd - that TxSWANA forego holding the 2005 state conference and focus energy in support of WasteCon in Austin. Board approves, unanimously.

Board support for 2005 WasteCon committee:

State Chair:	Lonnie Banks, Nancy Nevil
Golf chair:	Don Ward
Technical sessions:	Ron Smith, Mary Nix, Paul Gosselink, Bill Hindman
Exhibitor chair:	Brenda Haney and Vance Kemler

e. LF Symposium Golf Tournament - topic postponed.

f. Legislative Report – Paul Gosselink

- SOP Rules: up for adoption on March 24; Soward may be questioning the revisions and will require renewed attention.

Motion – Hindman, R. Smith 2nd – to set up to \$1,000 budget for Gosselink to follow through on support of the SOP rule revisions. Board approves.

- 330 Rule re-write: Wayne Harry (TCEQ) accepting comments.
- Recycling rulemaking: Board supports in concept; not prepared to make written comments.
- TCEQ Enforcement Process: Individual cities should respond to the questionnaire sent out by TCEQ by March 22. May 28 is work session to discuss; recommendation from TCEQ due in Sept. Gosselink does not recommend action.
- Legislature Interim Charges: includes charge to “look at MSW issues” in general; seems tied to Tessman case (term limits and SOP issues). Gosselink sees advantage to TxSWANA representation on Lt. Governor’s Interim Charges Committee. No financial impact to Board at this time.
- Criminal Enforcement: Not sure this affects us ... but requires state prosecutor to go through TCEQ Exec Director before bringing criminal charges.

- Air Permit issues – (presented by Matt Stutz). Stakeholders meeting postponed from Feb 4. Staff aiming to make PBRs more restrictive, though std. Air permit more inclusive. No new meeting date yet.
As of Jan 16, NSPS landfills have new MACT rules; must have start-up / shut-down plans; other.

g. International Board Report – Vance Kemler

Kemler provides end-of-year report. Discusses some details of upcoming WasteCon 2004 (Phoenix).

V. Committee Reports

Membership - No report.
Newsletter - Michael Rice. Next newsletter set for April.
Scholarship - No report.

VI. Other Business

Officer Transition Policy - Gosselink offers support; comments on financial transition process.
Slate of Officers - Ross states he is dissatisfied with change in officers being submitted prior to his vote; states he believes there is a breach of the by-laws since mailout date is less than 60 days from date of annual membership meeting.
Diesel Tax Refund - Dallas and Amarillo note significant loss of funds due to the legislation effective Jan. 1, 2004. (This is follow-up from last meeting.)
MSW Licensing - Rice’s concerns: (1) New license expiration date not shown on certificates (seems like it needs to be); (2) TCEQ licensors want requests for CEUs prior to educational events rather than after.

VII. Next Meeting - March 31 at 2:00 pm - Brownsville

VIII. Adjourn - (approx. 3:45 pm)

OFFICERS

Don Ward, President
Vance Kemler, Vice President
Charles R. Ross, Treasurer
Mary Nix, Secretary
Lonnie R. Banks, Past President

DIRECTORS

Emma Acosta
Ben Alexander
Carlos C. Ayala
Paul Gosselink
Brenda Haney
Bill Hindman
Rebecca Huber
Pete Pistole
Michael Rice
Ron Smith

TxSWANA Board Meeting
March 31, 2004
Sheraton Four Points, Brownsville, TX

Attending: Vance Kemler (presiding), Charles Ross, Mary Nix, Ben Alexander, Carlos Ayala, Lonnie Banks, Paul Gosselink, Brenda Haney, Bill Hindman, Rebecca Huber, Mike Rice, Ron Smith

Absent: Don Ward, Emma Acosta (provided proxy to Nix), Pete Pistole

Guests: Nancy Nevil (Plano, SWANA), John LaBrie (Beaumont)

I. Call to Order - Vance Kemler (2:09 pm)

II. Approval of Minutes - Mary Nix

Minutes emailed by Nix prior to this meeting; additional copies at meeting also. Motion to approve as submitted - approved.

(Motion – Hindman, Rice 2nd)

III. Financial Report - Charles Ross

Charles Ross presents documents (as mailed prior to meeting) and discusses some details. He notes that he mailed the TxSWANA Treasurer's Report (included in packet to each Board member today) to SWANA on 3/17/04, and has received acknowledgement of receipt.

He has forwarded financial information to a selected accounting firm (Flusher et al) to file tax return for 2003, and to review tax return for 2002 (submitted previously by Kemler). Gosselink considers the question of whether TxSWANA is a 501(c)(3) entity (our tax returns have so indicated) and whether TxSWANA should be a 501(c)(6) entity ... one difference of the two being allowable portion of association receipts being used for lobbying purposes. Ross will ask accounting firm to render an opinion on this question (with Gosselink to forward Ross the specifics of the question).

Ross also notes that outstanding invoice(s) to Lloyd Gosselink exceed the balance in the checking account, and Ross plans to hold invoices until balance recovers enough to pay them. Gosselink is in agreement with this.

Motion: Haney, Hindman 2nd - to accept the Financial Report as submitted. Vote approves.

IV. Chapter Business

a. 2004 Annual Conference - Carlos Ayala

Board congratulates Carlos and staff on a conducting a successful conference. Carlos expects to have financial records ready for Board review in upcoming weeks; expects to net around \$29,000. Follow-up conference details:

- Nix is to contact R. Carmichael regarding offer of Board to comp his travel expenses.
- Banks is to complete the work for the Ken Smith Award to Nancy Nevil.
- Carlos is to prepare a Past-President's service plaque (with info to be provided by Banks) for Don Ward; transmit to Gosselink for delivery to Ward.
- Nix is to send receipts to Ayala for award expenses (safety award and service recognition award) as part of conference expenses.

b. 2004 TxSWANA Road-e-o - Ron Smith

SMART Committee has visited Wichita Falls to review competition area in past weeks – all okay. Smith sent tickler in mail this week. Smith does not require seed money from Board funds; will provide budget to Board for next meeting.

c. 2005 Annual Conference - Nancy Nevil

Nevil notes tentative date for WASTECON committee to meet in Austin - July 199 – and suggests that Board meeting for July could be scheduled to coincide. At upcoming Phoenix WASTECON, Nevil asks that attending Board members plan to use time to campaign for attendance at Austin WASTECON in 2005 - may involve some recognizable clothing choice - such as cowboy attire. More to follow later. Also, at May 2004 Waste Expo, attending Board members will be provided packets of info to pass to vendors of Waste Expo – encouraging attendance at Austin 2005 WASTECON.

d. LF Symposium Golf Tournament - topic postponed; Pistole absent.

e,f,g. Legislative Report – Paul Gosselink

- SOP Rules: Stakeholders meeting set for April 19 in Austin. Commissioner Soward described status of this topic in his keynote speech at this conference.
- 330 Rule re-write: R. Carmichael provided status info on this topic with his conference presentation.
- Legislature Interim Charges: B. Sledge covered this topic in his conference presentation; also addressed other upcoming legislative topics.
- Air Report: L. Lavalle addressed tis topic with complete update in her conference presentation, along with Beryl Thatcher.

V. Board Meeting Schedule - Kemler

- May 12, 2004 - to be hosted by Houston (Ross)
- June 4, 2004 - to be hosted by Wichita Falls, in conjunction with Road-e-o (R. Smith)
- July 19, 2004 - to be held in Austin, in conjunction with WASTECON Committee meeting; host and location to be determined.

VI. Other Business

Newsletter - Rice plans to have newsletter ready to mail around mid-April. Board should send in any news items, including conference info, with consideration of that timeframe.

Slate of Board Positions - Rice will prepare mailout (may send along with newsletter) advising membership of need to vote with new ballots for Board positions – as a result of late mailout of last ballot. Rice will email final draft of ballot to Board members for review prior to mailout to membership.

VII. Next Meeting - May 12 at 10:00 am - Houston

VIII. Adjourn - (2:58 pm)

OFFICERS

Don Ward, President
Vance Kemler, Vice President
Charles R. Ross, Treasurer
Mary Nix, Secretary
Lonnie R. Banks, Past President

DIRECTORS

Emma Acosta
Ben Alexander
Carlos C. Ayala
Paul Gosselink
Brenda Haney
Bill Hindman
Rebecca Huber
Pete Pistole
Michael Rice
Ron Smith

TxSWANA Board Meeting
May 12, 2004
Emergency Management Operation Center, Houston, TX

Attending: Vance Kemler (presiding), Charles Ross, Ben Alexander, Lonnie Banks, Paul Gosselink, Brenda Haney, Bill Hindman, Mike Rice, Rebecca Huber

Absent: Emma Acosta, Carlos Ayala, Mary Nix, Pete Pistole, Ron Smith

Guests: Nancy Nevil (Plano, SWANA), John LaBrie (Beaumont), Terry Swinney, Buc Buchanan (Houston), *other Houston staff ??, two McNeilus representatives*

I. Call to Order - Vance Kemler

II. Approval of Minutes

Nix emailed the minutes to all Board members prior to meeting for review. Edits: Ross noted that *two items – I couldn't make out - the April 2003 Financial Report ????*

Motion: Gosselink, with 2nd by Rice – to accept minutes as amended. **Vote approves.**

III. Financial Report - Charles Ross

Charles Ross presents documents for the month of March and April (emailed earlier) and discusses details. He noted that the checking account balance is \$15,902; savings balance is \$7,039.40, and reserves total \$20,000.00.

Ross commented that he'd placed a couple notes at the end of the Financial Report. One note states that he has submitted information for IRS annual returns to the accounting consultant for their review and submittal. Ross says that accounting consultant does not believe that the chapter submitted a Form 990 return for 2002, and requests authorization for budget funds to have the consultant prepare the 2002 return. Kemler states that the 2002 Annual Report was filed with national SWANA and that the IRS return was prepared; Ross concurs, but does not see that the tax return was filed with IRS. The 2001 report was filed, though, according to Ross. Kemler clarifies that the 2001 report addresses the period October 2001 - September 2002. So the 2002 return should reflect the period October 2002 - September 2003, which is the report that Ross and the consultant are currently preparing. Ross will check on this and verify. He will also provide clarity on what report was filed, when, and with what figures – for Board review at the next meeting. Gosselink recommends holding off with the filing of the report until the SWANA review of the Chapter financials is complete – as one outcome may affect the other, and the SWANA results are of more immediate concern to the Chapter. The Board generally concurs with this, but agrees to the consultant completing their preparation of the “current” year return.

Discussion follows on the use of “cash” and “accrual” basis of reporting, and the importance of the consultant to recognize the method used with each annual report and Form 990 return.

Alexander suggests that there be better clarity on each officer's duties so that there is not such disparity from year to year in the level of reporting conducted.

Ross notes that the accounting consultant recognizes that the Chapter is operating as a 501(c)(3) entity. Gosselink states that a 501(c)(3) entity should be keeping the lobbying efforts to “a very small percentage,” and may require payment of taxes on that amount. Our Chapter spent about 7% last year

(\$15,000 of about a \$260,000 amount) – may be considered small percentage, not sure. If Chapter operated as a 501(h)(11), it can spend up to 20%. More clarification needed.

Ross notes that the 2004 conference financials are not finalized from Ayala as yet – still some outstanding revenues. Kemler later reports an estimated \$37,000 in net revenues, including almost \$8,000 in yet-to-be-collected funds. Hindman concludes that Brownsville's conference revenues have already exceeded the budgeted \$29,000 – and will exceed that figure as more collectibles are received.

Other: (1) Ross contacted SWANA to ask about release of the dues to Chapter, and they plan to release them after the Chapter investigation is complete. (2) Pistole reported to Ross that the golf tournament at the Landfill Gas Symposium (Austin) brought in slightly over \$1,000 to the Chapter, which Ross will deposit when received.

Motion: Alexander, Gosselink 2nd - to accept Financial Report as submitted. Vote approves.

IV. Chapter Business

a. 2004 TxSWANA Road-e-o

No report due to absence of R. Smith.

On the 2003 Road-e-o, Kemler says he will provide detail of financial report next meeting.

b. Annual Conferences

2004 - Brownsville - See Financial Report above for estimated revenues.

Terry Swinney reported on the vendor feedback: Generally, very favorable. Most very much liked the inside venue; found the show improving professionally. Vendors did not like the opening reception to be a sit-down dinner, as it kept delegates away from the booths.

2004 - Austin - Lonnie Banks

Nancy Nevil will prepare assignments for Board members to solicit vendor interest for the 2005 WasteCon in Austin while attending Waste Expo in Dallas next week. Banks notes the recent article in Waste News that suggested combining the trade shows of WasteCon, WasteExpo and APWA.

Nancy suggests that since Don Ward resigned, he may be able to serve as golf coordinator for WasteCon 2005. Hindman says that Ward might still agree to this, we should consider others, too

c. LF Symposium Golf Tournament

Although Pistole is absent, Ross reports (under item III, above) that revenues slightly over \$1,000 are due on from Pistole.

d. Legislative / Regulatory Report

Item - Appellate Court Ruling - Houston waste transporter

Kemler noted the case of Shannon v. State, in which a waste transporter permit fee was determined by the appellate court to be a "flat tax" and set aside the hauler's conviction for operating without a City of Houston permit. The (liquid waste) hauler was required by Houston to have a permit to haul, and the hauler declared this fee improper – as he was hauling only one load but was charged a fee comparable to those who haul regularly. Buc Buchanan (Houston) described the Court decision as affecting only liquid waste ordinance, not the solid waste franchise. Houston's ordinance sets fees based on City's cost to oversee the proper disposal of liquid wastes; the Court saw the "permitting" of this activity as improper.

d. Legislative Report, continued – Paul Gosselink

- SOP Rules: Seven sets of comments received by TCEQ, including TxSWANA's. WMT's comments also noted that Court of Appeals on Tessman case determined that the permittee's SOP should be site-specific - therefore, it is not practical to make the rules too specific, or the site-specificity would be hard to accomplish. TCEQ is working on draft rules ... we should have another opportunity to comment prior to completion of draft. No timeline provided by TCEQ.
- TCEQ Enforcement Process: TCEQ received comments from questionnaires and compiled list of 77 "issues." (See handout.) Gosselink noted that we should further comment on use of compliance history of multi-media within one city; that positive components of site performance be recognized; additional comments are due by May 28. Board recommends sending reinforcing comments of earlier letter, and encouraging member cities to do same.

Motion - Hindman, Ross 2nd – to send 2nd comment letter with concurrence of Legislative Committee, using no additional budget requirement. Vote passes.

- Air Permit issues – (handouts for the Standard Air Permits and PBRs by Gosselink). Stutz represented ***TxSWANA at stakeholders meeting with comments.*** TCEQ wants to make all sites use standard air permit, and put off dealing with PBRs – which they feel have become too numerous or inclusive to manage. Gosselink suggests that Stutz continue to represent TxSWANA in commenting to TCEQ on the pages and pages of the draft rules. Publication of draft rules due out in late June or July. Also, that TxSWANA committee meet with TCEQ Air group in next month to outline our concerns and issues. Kemler suggests team of Kemler, Banks, Nix, Huber, LaValle (and Stutz?) – a date to be arranged by Gosselink.

Motion - Hindman with Haney 2nd - to budget additional \$3,000 to coordinate with TCEQ on this matter. Vote passes. (Denton, Waco, Irving plan to provide funding to support this effort.) Ross remarks that current fund balance is low, and that payment for this service will be contingent on deposits from 2004 Annual Conference. Gosselink acknowledges.

- Surface Water Drainage Manual - about to be finalized by Wayne Lee; should be similar to earlier version.
- Unutilized Permits - TCEQ staff to make presentation at next MSW Advisory Council.

e. International Board Report – Vance Kemler

SWANA changed its fiscal year to Sept through August. No unusual information from the 7th-month financial report from SWANA. Kemler recommends that the Chapter review its own fiscal year to better reflect national ... will recommend that to By-Laws Committee.

V. Board Meeting Schedule

Vance provided proposed meeting schedule with today's agenda; requests volunteers to host. He will further discuss at July meeting.

VI. Other Business

Membership - No report.

Newsletter - Michael Rice. Newsletter is going out this week. SMART Committee and Lonnie Banks report made up most of publication.

Scholarship - Bill Hindman. He's accepting applications; use website for info. Hindman requests additional committee members – Haney volunteers.

Audit Report – Michael Rice. Question arose as to whether Committee will provide detailed report, identifying strengths and weakness in records management for fiscal year in question. Rice will do so; he notes that his review starts with records of April 2003 to present – Kemler may have additional records to send.

Slate of Officers - Nix reported earlier to Kemler that nearly 100 ballots received to date – better than average response. Final due date is June 21. Results to be to Board reported shortly thereafter.

Letter of response to SWANA to their request for information – Vance provided this as a handout.

Ken Smith Award - Nevil acknowledges receiving corrected award plaque.

VII. Next Meeting

Friday, June 4 at 2:00 pm in Wichita Falls – prior to TxSWANA Road-e-o. Ron Smith to forward specific meeting location.

VIII. Adjourn

OFFICERS

President (vacant)
Vance Kemler, Vice President
Charles R. Ross, Treasurer
Mary Nix, Secretary
Lonnie R. Banks, Past President

DIRECTORS

Emma Acosta
Ben Alexander
Carlos C. Ayala
Paul Gosselink
Brenda Haney
Bill Hindman
Rebecca Huber
Pete Pistle
Michael Rice
Ron Smith

TxSWANA Board Meeting
June 6, 2004
Multi-Purpose Event Center, Wichita Falls, TX

Attending: Vance Kemler (presiding), Charles Ross, Mary Nix, Brenda Haney, Bill Hindman, Michael Rice, Ron Smith (by proxy from Ben Alexander to Charles Ross)

Absent: Emma Acosta, Carlos Ayala, Lonnie Banks, Rebecca Huber, Pete Pistole, Paul Gosselink

Guests: Laura Lavelle (Lloyd Gosselink)

I. Call to Order - Vance Kemler at 2:05 pm.

II. Approval of Minutes

Nix emailed the minutes to all Board members prior to meeting for review, and provided copies for the Board meeting. Board has no edits.

Motion: Rice, with 2nd by Haney – to accept minutes as submitted. Vote approves.

Subsequent to review of minutes, the Board went thru all “Action Items” from previous board meeting. See attached status of resolution on each item.

III. Financial Report - Charles Ross

Ross makes no report because the time interval between board meetings was too short to get bank statements and do proper reconciliation. He will report at next board meeting.

IV. Chapter Business

a. Annual Conferences

2004 - Brownsville - Nix reports for Ayala that a check for \$34,000 went to Ross for deposit this week; another \$3,000 yet in outstanding sponsorships to collect. Nix provides copies of last financial update she'd received from Ayala in previous weeks – itemizes expenses and revenues.

2004 - Austin - No report. Board confirms that next Board meeting will coincide with WASTECON planning meeting in Austin on July 19

b. Scholarship Committee Selection - Scholarship committee is: Hindman (chair), Ross, Haney.

c. SWANA Inquiry for additional information -

Kemler provides Nix (as secretary) with a 4-inch binder which includes the April 30, 2004 letter to SWANA, to which SWANA sent TxSWANA a May 19, 2004, letter asking for clarification (see correspondence in secretary's file.) Kemler requests Haney's Road-e-o records, and needs San Antonio's conference financials and Waco Road-e-o records to complete response. Kemler is to return correspondence by June 11, but may require further data to be forwarded to SWANA.

Board concurs that, with respect to “lobbying” payments, only Sledge's expenses (in whole or in part) are applicable. Lloyd Gosselink's invoices do not readily identify what portion of each bill is lobbying-related, and Ross says he doesn't have any easy means to get such detail.

Motion: Hindman, 2nd by Rice - to direct Nix to get CPA/IRS attorney to examine the IRS filings and determine whether we have appropriate lobbying practices (or will incur penalty) for 2001, 2002, 2003, with ability for Nix to expend up to \$2,500 for this inquiry. Vote approves.

d. Golf Tournament – LF Symposium (San Antonio)

No report (Pistole absent). Board requests financial report for golf tournament.

e-g. Legislative Report, continued – Laura LaValle

- SOP Rules: Marquez sees Environmental Management System as an important factor of a site’s SOP. Gosselink suggested that SOP should address EMS issues, but not necessarily include an EMS.
- TCEQ Enforcement Process: TCEQ plans to initiate two “continuous surveillance” pilot programs - for “air” in Houston, and for “surface water contaminants” in Bosque County. Thereafter, TCEQ can decide if this process can be generalized to all media for enforcement support. Gosselink plans to meet with Soward on June 16, and Kathleen White on June 29.
- Air Permit issues: Well, there’s still no standard air permit rules, as promised. Since 330 rules are in re-write, TCEQ will hold off on air permit rules for now.

h. Audit Committee – Michael Rice

See notes under “Action Items.”

i. Scholarship Committee - See item “b” above.

j. Election Ballots - Nix to report by next meeting.

k. WasteCon 2005 meeting - See item “a” above.

V. Other Business

- Nix presented the March 2004 Annual Business Meeting minutes, in draft form, for Board comment. The minutes will be voted on for acceptance at the next general membership meeting.
- Nix provided a roster of current chapter officers and directors; requested any edits to be forwarded to her.
- Kemler provides a handout report of the financials from the 2003 Road-e-o in Denton Texas.

VI. Next Board Meeting - July 19 in Austin. Nancy Nevil to coordinate as to time and location.

VIII. Adjourn – 4:05 pm

OFFICERS

President (vacant)
Vance Kemler, Vice President
Charles R. Ross, Treasurer
Mary Nix, Secretary
Lonnie R. Banks, Past President

DIRECTORS

Emma Acosta
Ben Alexander
Carlos C. Ayala
Paul Gosselink
Brenda Haney
Bill Hindman
Rebecca Huber
Pete Pistole
Michael Rice
Ron Smith

TxSWANA Board Meeting
July 19, 2004
Lloyd, Gosselink, Blevins and Rochelle (Austin)

Attending: Vance Kemler, Charles Ross, Mary Nix, Brenda Haney, Bill Hindman, Michael Rice, Ron Smith, Jeff Kaplan, Paul Gosselink (and by proxy from Ben Alexander to Charles Ross)

Absent: Emma Acosta, Carlos Ayala, Lonnie Banks, Pete Pistole, Jim Smith

Guests: Laura LaVelle, Rebecca Fink (Lloyd Gosselink), Willy Rhodes (City of Austin)

I. Call to Order - Charles Ross at 10:02

Ross introduced guest Willy Rhodes, who welcomed the Board to Austin and outlined his intent to support the 2005 Annual SWANA Conference.

II. Approval of Minutes

Nix emailed the minutes to all Board members prior to meeting for review, and provided copies for the Board meeting. Board has no edits.

Motion: Rice, with 2nd by Haney – to accept minutes as submitted. Vote approves.

Subsequent to review of minutes, the Board went thru all “Action Items” from previous board meeting. See attached status of resolution on each item. Nix reported on the results of the election, noting that the slate of officers were handily elected and should take office with the commencement of this meeting. Notice should be provided in the upcoming newsletter and on the website.

III. Financial Report – Charles Ross

Ross emailed the final Financial Report to the Board members prior to the meeting.

IV. Chapter Business

a. SWANA inquiry for information: Discussion continues as to information requested by SWANA pertaining to financial expenditures. Vance Kemler has forwarded information requested by SWANA, Paul Gosselink states that he felt detailed invoices for the past two years for lobbying activities were detailed and available. Charles Ross stated that he had no issues with Vance working with SWANA directly as long as he was copied on all correspondence. Mary Nix stated that she preferred a response on activities come from the Board **Vance expects to have complete written response to SWANA in final draft by August 30 for Charles’ signature and forwarding to SWANA.**

b. Scholarship Committee Selection - Scholarship committee is: *Hindman (chair), Ross, and Haney.* Bill Hindman briefed TxSWANA scholarships. Applications have been reviewed and five \$1000.00 scholarships have been awarded. A motion to accept the scholarship committee’s recommendation was made by Mary Nix and seconded; motion was passed by all board members. Mr. Hindman will send out checks for all recipients.

c. Audit Committee – Michael Rice:

Michael Rice briefed the board on his findings on his audit to date. He indicated that he would put all of his findings in a letter to present to the board at our next meeting. He did indicate that there were several checks written for more than \$1,000.00 with only one signature. He also indicated that more detail was needed for deposits. Mr. Rice further stated that his direction on tracking expenditures and entering these expenses have been done correctly based on the documentation

that he has with the exception of those he noted earlier. Mr. Rice then discussed several issues dealing with the documentation of the Denton Rodeo. He stated there was a check written to Houston for travel reimbursement that there was no supporting documentation as well as a check written to Houston for registration shortfall. There was not an expense entry for bank fees. He also stated that there was a list of deposits but not all of these deposits went through the checking account; this led him to believe there was a cash account as well as a checking account. Mr. Rice recommended that all future events have all of their transactions go through a bank. He also stated the importance of receipts for all incoming cash transactions as well as copies of all checks that are received for not only the Rodeo but the annual conference. Mr. Rice also stated that the board should consider a policy of not allowing checks to be written for a person that is a signatory of the event checkbook.

d. Newsletter - Michael Rice

Rice noted that the next newsletter is due out in late July and described its content.

e. Legislative Report – Laura LaValle, Rebecca Fink

- SOP/Chapter 330 Rules: Rebecca Fink outlined several areas of concern and reiterated that Commissioner Soward has requested industry involvement in the formulation of these rules. She asked that we consider a response on behalf of TXSWANA as well as individual responses to these proposals on behalf of our respective cities. COG reviews will have a great deal of impact on how local facilities may be operated. She also stated that there would be an entire section dealing with Bio-reactor landfills.
- Air Permit issues: Does not appear to be any significant movement on Air Permit rules, tying their approval to the proposed Chapter 330 rules. Did not know when a draft would come out, had no information on when the next stakeholders meeting would be established.

f. WasteCon 2005 meeting –All board members transitioned to the WasteCon meeting with Nancy Nevil and Mr. John Skinner and the remainder of the WasteCon planning committee to discuss our involvement in the 2005 conference.

V. Other Business- Board vacancies to be addressed at next meeting; same for committee appointments and setting of future Board meeting dates.

VI. Next Board Meeting - August 18 in Austin.

VII. Adjourn – 3:00 p.m.

OFFICERS

President (vacant)
Vance Kemler, Vice President
Charles R. Ross, Treasurer
Mary Nix, Secretary
Lonnie R. Banks, Past President

DIRECTORS

Emma Acosta
Ben Alexander
Carlos C. Ayala
Paul Gosselink
Brenda Haney
Bill Hindman
Rebecca Huber
Pete Pistole
Michael Rice
Ron Smith

**Board of Directors Meeting
Solid Waste Association of North America – Texas Lone Star Chapter
August 18, 2004 @ 10:00 am
Offices of Lloyd Gosselink
111 Congress Avenue, Suite 1800, Austin, Texas**

AGENDA

- | | | |
|-------------|--|------------------|
| I. | Call to Order | Ross |
| II. | Approval of Minutes (July 2004) | Smith |
| III. | Financial Report (July 2004) | Nix |
| IV. | CHAPTER BUSINESS | |
| | TXSWANA 2004 Conference Report Update | Ayala |
| | 2003 Annual Rodeo Report | Kemler |
| | Swana Inquirey update | Kemler |
| | International Rodeo Update | Kemler |
| | Legislative Report | Gosselink |
| | International Report | Kemler |
| | FY 2004/2005 Budget | |
| V. | Committee Reports | |
| | Newsletter | Rice |
| | Audit Committee | Rice |
| VI. | Proposed Agenda Items | |
| VII. | Next meeting Date and Time | |

Meeting Adjourn

TXSWANA Board Meeting
August 18, 2004
Offices of Lloyd Gosselink
111 Congress Avenue, Suite 1800, Austin Texas

Attending – Charles Ross, Vance Kemler, Mary Nix, Carlos Ayala, Jeff Kaplan, Mike Rice, Lonnie Banks, Bill Hindman, Brenda Haney, and Paul Gosselink

Absent – Ron Smith, (Proxy to Mary Nix), Jim Smith, and Huber, Acosta

Guest: Kevin Yard, SCS, Mike Carlton, HDR, and Rebecca Fink

I. Meeting called to order - 10:00am

II. Approval of Minutes: Minutes e-mailed to Board by Smith, additional copies available at meeting. Reviewed July minutes approved as written.

Motion: Mary Nix, Michael Rice 2nd,

III. Financial Report: Nix provided financial report for period ending July 30, 2004

Motion: Hindman, Haney 2nd

IV. Chapter Business:

a. 2004 Annual Conference Report-Brownsville

- Carlos provide Mary with funds for \$5,007.25 and tally of expenses
- Rice wants David Ivory to send all records to him to provide for audit work.

b. Rodeo – Vance

2003 Rodeo – doesn't have final financial report yet (assistant was ill)

2004 International Rodeo – see his handout with budget, competition info.

- 86 competitors
- Revenue: \$30,000

Contestant Judges:

- **Landfill:** Brenda Haney with Dan and Dugger
- **Truck:** Frank Lopez
- John Skinner will be there.....

c. SWANA inquiry update

- Vance says SWANA is awaiting 2001 & 2002 tax returns to them, plus any additional information.
- Mary reports on the CPA Summary of the tax returns & fees associated.
- Paul wonders if we should examine the \$300 fee and see if that could be avoided... maybe the revenues/lobbying ratio is closer to 5% than 10%

- Ross – do we want to have CPA or SWANA provide procedures? (Mike Rice will address during his report)

Motion: Hindman, Carlos 2nd – for Mary (Treasurer) to file IRS documents and pay Fees calculated by CPA consultant, vote approved unanimously (Paul defers)

FVBK sent invoice for 501 (h) (11) - \$2000 – Charles thinks it's for additional IRS stuff, but is unclear about it. Will confer with a CPA and report to the board for approval.

d. Legislative

- 330 rules
- Final staff recommendation rules are coming out
- Enforcement Friday 08/20/04
- Juliff Carden PFD

Applicant got hammered by agency on 4-5 issues, some valid, some questionable. Mineral interest's rights are most curious. Applicant must give notice to mineral rights holder and must acquire concurrence of owner for use as a MSW facility.... This would be difficult to do; Board should oppose this if it continues to be an issue.

If TxSWANA is resistant to this PFD, what are opportunities to object?

- Now at PFD
- Wait for decision and write amicus on appeal
- File declaratory action – saying it will affect us later, even if Juliff Doesn't appeal

Motion: Vance moves (Carlos 2nd) to authorize \$1000 for Paul to do talk to industry about issue to form a position and to speak with TCEQ Commission about TxSWANA position.

Vote: all in favor except 2 votes nay – Kaplan /Nix

Break for Lunch – 12:30

Resume Legislative briefing:

SOP Rules (Several hour long discussions)

Rebecca walks thru her draft set of combined comments and complaints about:

- 600' distance to stockpile
- Need for grassing of intermediate cover
- Mod for waste acceptance rate change

TCEQ using rule rewrite to replace enforcement needs. More stringency does not (necessarily) produce improved behavior.

Summary of discussion on SOP rules:

Board exchanged comments on SOP proposed rules for ~~seasonal~~ several hours – determined that select Board members should highlight 6 or 7 of the Key areas of concern and present these to the TCEQ MSW Advisory Council tomorrow (08/19/04) at their open meeting. Subsequently Board members should prepare their own comment/response letter to send to TCEQ directly, should encourage other member cities to do same, and to provide input to Rebecca Fink on review comments so she can prepare a TxSWANA response.

e. Committee Assignments:

- guests not present for discussion
- each Board member gives input on their view of the assignment
- Board concurs on revised list – see attached.
- Nix to arrange meeting with Wade Wheatley to relay Boards concerns

f. IB Report

Vance received June financials from SWANA and draft 2005 budget.

g. FY 05 Budget Draft

- Mary presents draft budget to all Board, per discussion she will amend to add tax liability of (\$1600)
- Discussion about how to have legislative work billed

Motion: Nix, Hindman 2nd, to adopt budget as amended and to adjust later as needed.

h. National Conf. attendees:

- Paul, Lonnie, M. Rice, Vance, Charles, (maybe Carlos)
- Non-Board member attendees (Kevin Yard, Mike Carlton)

Motion: Hindman, Carlos 2nd, to approve \$100 for Nancy Nevil to use for any development needs Phoenix Wastecon

i. 2005 Rodeo:

Lonnie recommended the Board to consider the following locations:

- Bryan/College Station
- Grand Prairie
- Corpus Christi

Board members to contact these cities and inquire about their interest in hosting the 2005 Rodeo.

V. Committee Reports

- **Newsletter:**
 - Rice – It's out, looks great ... update info on Board inside
- **Audit committee (Michael Rice):**
- See his handout with recommendations
- Charles Ross notes that Board concurs in general with recommendation and is adopting.
- Kemler will forward audit recommendations to SWANA (Quigley)

Meeting Adjourned

**Board of Directors Meeting
Solid Waste Association of North America – Texas Lone Star Chapter
August 18, 2004 @ 10:00 am
Offices of Lloyd Gosselink
111 Congress Avenue, Suite 1800, Austin, Texas**

AGENDA

- | | | |
|-------------|--|------------------|
| I. | Call to Order | Ross |
| II. | Approval of Minutes (July 2004) | Smith |
| III. | Financial Report (July 2004) | Nix |
| IV. | CHAPTER BUSINESS | |
| | TXSWANA 2004 Conference Report Update | Ayala |
| | 2003 Annual Rodeo Report | Kemler |
| | Swana Inquirey update | Kemler |
| | International Rodeo Update | Kemler |
| | Legislative Report | Gosselink |
| | International Report | Kemler |
| | FY 2004/2005 Budget | |
| V. | Committee Reports | |
| | Newsletter | Rice |
| | Audit Committee | Rice |
| VI. | Proposed Agenda Items | |
| VII. | Next meeting Date and Time | |

Meeting Adjourn

TXSWANA Board Meeting
August 18, 2004
Offices of Lloyd Gosselink
111 Congress Avenue, Suite 1800, Austin Texas

Attending – Charles Ross, Vance Kemler, Mary Nix, Carlos Ayala, Jeff Kaplan, Mike Rice, Lonnie Banks, Bill Hindman, Brenda Haney, and Paul Gosselink

Absent – Ron Smith, (Proxy to Mary Nix), Jim Smith, and Huber, Acosta

Guest: Kevin Yard, SCS, Mike Carlton, HDR, and Rebecca Fink

I. Meeting called to order - 10:00am

II. Approval of Minutes: Minutes e-mailed to Board by Smith, additional copies available at meeting. Reviewed July minutes approved as written.

Motion: Mary Nix, Michael Rice 2nd,

III. Financial Report: Nix provided financial report for period ending July 30, 2004

Motion: Hindman, Haney 2nd

IV. Chapter Business:

a. 2004 Annual Conference Report-Brownsville

- Carlos provide Mary with funds for \$5,007.25 and tally of expenses
- Rice wants David Ivory to send all records to him to provide for audit work.

b. Rodeo – Vance

2003 Rodeo – doesn't have final financial report yet (assistant was ill)

2004 International Rodeo – see his handout with budget, competition info.

- 86 competitors
- Revenue: \$30,000

Contestant Judges:

- **Landfill:** Brenda Haney with Dan and Dugger
- **Truck:** Frank Lopez
- John Skinner will be there.....

c. SWANA inquiry update

- Vance says SWANA is awaiting 2001 & 2002 tax returns to them, plus any additional information.
- Mary reports on the CPA Summary of the tax returns & fees associated.
- Paul wonders if we should examine the \$300 fee and see if that could be avoided... maybe the revenues/lobbying ratio is closer to 5% than 10%

- Ross – do we want to have CPA or SWANA provide procedures? (Mike Rice will address during his report)

Motion: Hindman, Carlos 2nd – for Mary (Treasurer) to file IRS documents and pay Fees calculated by CPA consultant, vote approved unanimously (Paul defers)

FVBK sent invoice for 501 (h) (11) - \$2000 – Charles thinks it's for additional IRS stuff, but is unclear about it. Will confer with a CPA and report to the board for approval.

d. Legislative

- 330 rules
- Final staff recommendation rules are coming out
- Enforcement Friday 08/20/04
- Juliff Carden PFD

Applicant got hammered by agency on 4-5 issues, some valid, some questionable. Mineral interest's rights are most curious. Applicant must give notice to mineral rights holder and must acquire concurrence of owner for use as a MSW facility.... This would be difficult to do; Board should oppose this if it continues to be an issue.

If TxSWANA is resistant to this PFD, what are opportunities to object?

- Now at PFD
- Wait for decision and write amicus on appeal
- File declaratory action – saying it will affect us later, even if Juliff Doesn't appeal

Motion: Vance moves (Carlos 2nd) to authorize \$1000 for Paul to do talk to industry about issue to form a position and to speak with TCEQ Commission about TxSWANA position.

Vote: all in favor except 2 votes nay – Kaplan /Nix

Break for Lunch – 12:30

Resume Legislative briefing:

SOP Rules (Several hour long discussions)

Rebecca walks thru her draft set of combined comments and complaints about:

- 600' distance to stockpile
- Need for grassing of intermediate cover
- Mod for waste acceptance rate change

TCEQ using rule rewrite to replace enforcement needs. More stringency does not (necessarily) produce improved behavior.

Summary of discussion on SOP rules:

Board exchanged comments on SOP proposed rules for ~~seasonal~~ several hours – determined that select Board members should highlight 6 or 7 of the Key areas of concern and present these to the TCEQ MSW Advisory Council tomorrow (08/19/04) at their open meeting. Subsequently Board members should prepare their own comment/response letter to send to TCEQ directly, should encourage other member cities to do same, and to provide input to Rebecca Fink on review comments so she can prepare a TxSWANA response.

e. Committee Assignments:

- guests not present for discussion
- each Board member gives input on their view of the assignment
- Board concurs on revised list – see attached.
- Nix to arrange meeting with Wade Wheatley to relay Boards concerns

f. IB Report

Vance received June financials from SWANA and draft 2005 budget.

g. FY 05 Budget Draft

- Mary presents draft budget to all Board, per discussion she will amend to add tax liability of (\$1600)
- Discussion about how to have legislative work billed

Motion: Nix, Hindman 2nd, to adopt budget as amended and to adjust later as needed.

h. National Conf. attendees:

- Paul, Lonnie, M. Rice, Vance, Charles, (maybe Carlos)
- Non-Board member attendees (Kevin Yard, Mike Carlton)

Motion: Hindman, Carlos 2nd, to approve \$100 for Nancy Nevil to use for any development needs Phoenix Wastecon

i. 2005 Rodeo:

Lonnie recommended the Board to consider the following locations:

- Bryan/College Station
- Grand Prairie
- Corpus Christi

Board members to contact these cities and inquire about their interest in hosting the 2005 Rodeo.

V. Committee Reports

- **Newsletter:**
 - Rice – It's out, looks great ... update info on Board inside
- **Audit committee (Michael Rice):**
- See his handout with recommendations
- Charles Ross notes that Board concurs in general with recommendation and is adopting.
- Kemler will forward audit recommendations to SWANA (Quigley)

Meeting Adjourned